

# CIRCLE OF LIFE

## THE PRODUCTION PACKET

The content of this packet is vital to the fluidity of our production. Please read it carefully and if you have any questions, please ask.

### **Tickets:**

Ticket Prices: \$20.00 per person. Tickets go on sale Monday May 13th. Tickets are non-exchangeable and nonrefundable All seats are reserved and therefore ticketed. June's tuition installment of 1 week prorated tuition will be included May's Tuition and all account balances must be zero before tickets may be purchased. Semester tuition and auto pay patrons may purchase tickets early beginning May 6<sup>th</sup>.

### **Pictures:**

We will take class photos & individual package photos during the week of May 20<sup>th</sup> during regular class time. Your child must be in costume and make-up even if you are not purchasing photos. Class photos will be taken for every class. It is very important that you are there for the photo, even if you are not purchasing pictures as we do a studio run of your child's class.

We will take the class picture, then individuals. The class will then go to studio 7 and perform their recital dance. Video and snapshots of your child may be taken at this time only. This is our in studio run of your child's dance. We make sure your child has the correct shoes and tights, hair piece, and that everything is ready to go to the theatre.

For this to run smoothly your child must come dressed, ready and ON TIME for pictures. Group and individual pictures will be taken during class times. This means shoes and tights must be purchased by this date. Hair and makeup should look like it would for the performance. Pictures and video are strictly prohibited during the performance, and cause distraction to others sitting around you who also wish to enjoy their child dancing.

Photo forms can be picked up at the desk and brought in with payment to Bill Krautler Photography the deadline is May 3rd. The cost of a photo is 45.00 this includes 1 costume 2 poses, 1group photo, additional costumes are \$25.00. This will be delivered by a dropbox link. Individual shots will only be taken of students who prepay, group photos will be taken of everyone.

## **DVDs**

DVDs will be provided by Verge Video. DVD's are available for \$45. Please make checks payable to Fusion Dance Company. Video forms will be available in May. This is a wonderful memento of your child's progress, and your whole family will enjoy watching it again and again! DVDs will be ready some time at the end of July.

\*\*Please note: Neither video recorders or cameras will be allowed in the theater during the show. Flash Photography blinds the dancers on stage. Videotaping blocks the view of people behind you, and there is not enough space in the theatre for 100 cameras on tripods. You may video your child's dances during the dress run during picture week.

## **Tee Shirts;**

Souvenir Tee Shirts will be available for pre-order for a cost of \$17.12. The shirts will have the Show Logo and all the student's names on the back! It's a wonderful memento of our performance. Please sign up on the appropriate form and pre-pay to order shirts in May.

## **Please sign up to Volunteer:**

Volunteers are vital to the production of our show. You can choose to be involved backstage, in the dressing rooms supervising the children or teens, during the show taking tickets, ushering, selling water at intermission, or being a hall monitor. All positions are vital, and if someone doesn't show up to do their part they signed up for, it throws a BIG wrench in the flow of the show. This year we are having a mandatory meeting Tuesday May 21 at 7:30 during Picture week. We will go over what you will be doing, what time you need to be there, and what time you will leave. Sign up for volunteering will begin via e-mail on April 1st. You can email Diana Griffin to volunteer and what position you would like and a second option, I will get back to you on a first come first serve basis. Miss Diana's email is MissDianaGriffin@gmail.com. Once you have gotten confirmation from Miss Diana, she will meet with you during picture week and go over everything. If you are working back stage or dressing rooms, you will need to work 3 nights Wednesday Thursday and Saturday, some for 1st act only and some for 2nd act only. If you are a dressing room volunteer you will walk your child's group backstage and get to see them perform from the wings. We will need 2 parents for each group of classes ages 3-7, and 1 parent for ages 7-12. We also need parents for check in and checkout, Dads are great for this. Dads cannot for any reason be allowed to volunteer in the dressing rooms for obvious reasons. But if you want to volunteer the check in check out is right outside the children's dressing room and if you are needed you will be right there. We will need 1 dad or mom each night for the boys dressing room as well.

If your child has asthma, an epi-pen or any medical device that may be needed, please send that with them to the theatre to keep backstage in case we need it. Please make us aware of any medical conditions allergies etc. so in the case we need it, its they're back stage.

\*\*\*\*\*Please note Dancers are PROHIBITED from leaving rehearsal for any reason until dismissed by the director.

### **Show Week Information;**

**Technical Rehearsal - Wednesday June 5th ALL REHEARSALS ARE MANDATORY!!!!**

**DROP OFF PROCEDURE:** Drop off at 4:45 at the Palm Harbor High School and checked in by the Band room. Students will then to their appropriate dressing rooms. You will be given a badge to pick up your child. You must have the badge to pick them up; it is our only way to keep track of the kids. NO ONE will be allowed inside the theatre for rehearsals, unless you are volunteering, so have a nice evening off!!

**PICK UP PROCEDURE:** Act 1 pickup at 7:00-7:30 . Unless your child is in the 2nd act. Act 2 pickup 8:45 - 9:00 \*\* pick up times are approximate. Please have badge present to pick up child. If someone else needs to pick up your child give them your badge. No child will be released without a badge.

\*\*\*\*\* Please be patient with our staff and volunteers, many do not return to volunteer because of impatient parents. Please do not attempt to retrieve your child before they have been officially dismissed by the director, this only cause's delay. If you have not signed up as a volunteer, you will not be permitted into the theater, backstage or in dressing rooms. We ask that you please drop off dancers and pick them up at the designated time.

Students should come dressed in dance attire and appropriate shoes. \*\*\* No costumes for Technical Rehearsal. PLEASE WRITE NAMES ON INSIDES OF ALL SHOES!! Fusion Dance Company will not be responsible for lost or misplaced items without names!

**Dress Rehearsal: Thursday, June 6th**

**ALL REHEARSALS ARE MANDATORY!!!!**

4:30-5:00 Drop Off Students should arrive dressed in costume, full make-up, hair in a bun – just as if they were performing in the show

5:00 Prepare Backstage – Preset costumes warm up, etc.

5:30 First Curtain Call We will be trying to run the show with as little interruptions as possible. We want to get the true timing & feel of the show.

7:00 Intermission if you are in Act 1 only children will be released to a badge holding parent or custodian

Approximately 7:00 Pick up Act 1 and Begin Act 2

Approximately 8:30-9:00 Final Curtain Call Please arrive promptly at the checkout table to pick up your dancer. Please have your badge ready

**Friday, June 7th: NO REHERSALS \*\*\*\*\*Relax before the show on the 8th!**

**Lights..Camera... Action, Its Showtime!!! Saturday June 8th**

Arrive at Theater at 1:00pm on Saturday Show Time

Saturday, June 8th at 2:30PM Show starts.

Dancers should arrive dressed in First costume, hair and Makeup done, and ready to go...

PLEASE WRITE NAMES ON INSIDES OF ALL SHOES, COSTUMES, TIGHTS AND ANY PERSONAL BELONGINGS!! Fusion Dance Company will not be responsible for lost or misplaced items! Check dancers in at the back-stage entrance of the theater. All students must enter and exit the theater through the backstage entrance ONLY and must be checked in and out EVERY time they come or go!

If you have not signed up as a volunteer prior to show week, and attended the volunteer meeting

YOU WILL NOT BE ALLOWED BACKSTAGE FOR ANY REASON.

PLEASE, if you supply your own snack: Water bottles with your child's name on it are great-- DO NOT PACK SNACKS SUCH AS CANDY BARS, GUM, JUICE, ETC. Pack gold fish or pretzels, carrots, anything that does not leave a residue ANY SPILLAGE COULD RESULT IN A RUINED COSTUME; SNACKS THAT CONTAIN A LOT OF SUGAR WILL CAUSE THE KIDS TO BECOME VERY HYPER AND THEN VERY TIRED. Please make sure your children are rested and have a good meal before rehearsals AND THE RECITAL. \*No snacks with peanuts due to students with peanut allergies\*

**Pick-up procedure after the show:**

Act I Parents/Guardians: If your dancer performs in ACT I only, you may sign out your child during intermission at the backstage drop off area, approximately 3:45-4:00. If you wish to bring your child back into the theater, YOU MUST PURCHASE A TICKET FOR YOUR DANCER. Your child must change into street clothes before entering the theatre. No one is permitted to pick children up via the stage. Parents are not allowed to retrieve students from dressing rooms, you must go to check in table first to turn in badges. If you are volunteering after the last child in you group leaves, please turn your badge and your child's badge in to the check out table.

## **Act II Parents/Guardians:**

Dancers will not be allowed to leave via the stage. Parents will not be allowed backstage after the show, there are girls changing back stage and in dressing rooms. You must sign out your child at the backstage drop off area. Approximately 5:30-6:00

Please be patient and cooperative with backstage volunteers -- They work hard to run pick-up in an orderly fashion, for the safety of your child!!

If you have any questions, please call immediately! 727-938-9008

Please Note: Fusion Dance Company will be closed on Wednesday June 5th, Thursday June 6th, Friday June 7th, and Saturday June 8<sup>th</sup>. Please make sure all students belongings are picked up from the studio.

All show info will be posted on our voicemail/ and website if you have any last-minute questions.

Parents/dancers: by cooperating with these instructions you will help us run a smooth show. Rehearsals will start and finish on time! Although the dress rehearsal seems long, the children will be fine and well cared for. They will be very excited about being involved in the show and the time will go by fast.

## **Make-up:**

### **All Dancers need to wear Foundation, put on face, neck and ears.**

All students should wear white, beige, pink, bronze or gold as a base eye shadow, and black, grey or brown as a contour ONLY. NO BLUE EYE SHADOW PLEASE! (Blue eye shadow gives the appearance of a bruised eye on stage). Apply Pink, rose, bronze or peach blush to contour the cheek bones. Eyebrows should be darkened if very light. Eye liner, only in Black or Brown, and of course, Mascara. You may wear false Eyelashes if your dancer chooses to. Do not apply lipstick prior to arriving at the theater...it will get on the costume. You may bring lipstick to be applied just before going on stage. The lipstick that you paint on and let dry and then apply gloss works best, and doesn't get on their teeth or costume. Small Children need blush in the apples of the cheeks, if eye lashes and eyebrows are light go ahead and darken them a little, lipstick will be applied on them before they go on stage. All lips must be red. No Nail Polish is permitted on fingers or toes except clear.

Your child will appear washed out on stage without the proper makeup, and will look like a ghost. We know that it can seem drastic or shocking on a young child but this is "stage makeup"

### **Under Garments:**

If your child should need to wear a bra, or NUDE LEOTARD (for multiple changes back stage), they need to get the kind from a DANCE WEAR STORE or online at [dancwearsolutions.com](http://dancwearsolutions.com) or [discountdancewear.com](http://discountdancewear.com) with the clear straps. Dancers do not wear underwear under your tights. (This is known from dance etiquette) Dance brand tights have a cotton crotch, designed to dry quickly. Underwear doesn't allow this to happen, it harbors moisture, and can lead to infections, and it causes unsightly lumps in leotards, and costumes. Please DO NOT send your child in costume with underwear, under their tights, they will not be permitted on stage.

### **Buns:**

Moms (and Dads) please start bringing your daughters to dance class with their hair in a bun! PLEASE NO sock buns. This is proper dance etiquette and is also good for them to get used to having all their hair up. You will find instructions below;

### **How to get your daughter's hair in the perfect BUN!**

1. Wet hair works best, apply gel or hair wax to hair then brush hair back into a tight ponytail on the crown of the head (not the top of the head where the back of the head meets the top of the head). Bristle brushes and rat tail combs will get the lumps out. Use a hair tie the same color as your child's hair

Wrap Pony Tail in a hair net, the same color as your child's hair (can be purchased at Walgreens, Walmart, or dance store). Secure hairnet to pony tail by bobby pinning the hairnet to the hair band. Twist Pony Tail and form a flat circle on back of head. Use "Bun" hair pins (bun pins are U-shaped and won't fall out, not bobby-flat pins) to secure bun in place. If your child has a lot of hair or thick hair you may want to buy the thick hair pins by BUN HEADS sold at a dancewear supply store, or on line. Wrap with a second hair net if necessary to control short ends from sticking out. Secure second net with bobby pins.

1. Use matching colored hair pins where necessary.
2. After hair is in bun, use hair spray all over head and bun.

**\*\*When dry, hair should feel like PLASTER! Hair SHOULD NOT MOVE!**

Headpieces: When sending children with costumes back stage it helps them to be organized if you put head piece, accessories, and tights in a zip lock bag with their name on it, and hang it on a hanger, with the costume. Headpieces should be attached with bobby pins in the form of an X. Make sure the headpiece is secure. You can never use too many pins! (Please make sure Bobby pins are the same color as your child's hair).

It is important to put your child's costumes on hangers organized in order of performance, as we have volunteers to dress them back stage for quick changes. If they are not organized properly it just adds to confusion and stress back stage. We will have a show flow at the desk in may so you know what order the kids are dancing in.

**NO JEWELRY** (except rhinestone studs!!) Dancers will be required to remove all watches, rings, earrings, necklaces, etc. Please take the time to remove them before arriving at the theater -- it is very stressful on the child if a chaperone must remove items. We prefer that jewelry remain safe at home than lost in the dressing room! Please no Dream Duffels or Huge dressing bags. If your child has multiple costumes buy a rolling rack. There isn't enough room for all those huge bags backstage.

**What to pack:**

If you send your child with games, toys, etc., please clearly label your child's items so if left we may return them to you! Remember all pairs of shoes and costume accessories need to be affixed to the costume hanger in a baggie.

**Theater Rules:**

Taking pictures and flash photography are strictly prohibited inside the theatre and if found in use will be confiscated until after the show. As most theatre patrons know, dancers must stay focused to avoid injury. The flash from a camera in the audience is not only dangerous and blinds the dancers for up to 30 seconds on stage, but is disrespectful to fellow audience members. Please respect the theatre policies and leave above items in your car! Please be respectful of your fellow audience members, if you are holding up your phone to video a dance or take pictures you are blocking someone else's view! The videographer we hire is impeccable and will provide the highest quality video as we all know from last year.

Please turn off all cell phones upon entering the theatre! Please plan for a babysitter if you have small children. It's a small venue, and it's uncomfortable for the crying child, as well as the audience members, and most importantly our performers to have a child sit in the audience for a long period when they are upset.

**Palm Harbor University is located at:**

1900 Omaha St, Palm Harbor, FL 34683

If you have any questions or need more specific directions, please call Fusion Dance Company:

727-938-9008